



**OHIO DEPARTMENT
OF PUBLIC SAFETY**
SAFETY · SERVICE · PROTECTION

- Bureau of Motor Vehicles
- Emergency Management Agency
- Emergency Medical Services
- Office of Criminal Justice Services
- Ohio Homeland Security
- Ohio State Highway Patrol



John R. Kasich, Governor
John Born, Director
Donald J. Petit
Registrar

Bureau of Motor Vehicles
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(614) 752-7600
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March 2, 2018

To all Deputy Registrar Proposers:

Thank you for submitting your proposal for a deputy registrar agency. Each proposal has been evaluated by a team of personnel within the Bureau of Motor Vehicles (BMV) for both personal and operational consideration. A site evaluation has also been conducted for those proposals which included a proposer-provided location. The maximum scores this year are as follows:

Personal Evaluation	275 points
Operational Evaluation	<u>40 points</u>
Total for each BMV Controlled Site	315 points
Site Evaluation	<u>125 points</u>
Total for each Deputy Provided Site	440 points

Important Notice: The scores posted on the BMV website are preliminary scores only. Final review and selection remains subject to all provisions of the *Request For Proposal* (RFP), as well as any applicable state law or administrative rule. During this final period of review, additional information may be required of any proposer, and may include providing further documentation and/or participation in interviews.

In accordance with RFP section 1.15, each proposer now has an opportunity to review his or her own proposal, as well as any competitive proposal and the scores, thus far, for those proposals. Copies of the proposals and evaluation score sheets will be provided free of charge, if fulfilled by email¹. Hard copy evaluation sheets will be provided at a cost. Proposals may be reviewed in person at no cost by advance appointment only during normal business hours at BMV Headquarters. To schedule an appointment, order copies of proposals, and/or copies of evaluation score sheets, telephone BMV Field Operations at (614) 752-7967 or send an email to BMV Field Operations, at: DeputyRegistrarRFP@dps.ohio.gov.

¹ If the file size(s) of the requested proposal(s) exceeds the limits of your email service provider or exceeds the established size limitations prescribed by the Ohio Department of Administrative Services Information Technology policies, the requested proposal(s) can be copied onto a compact disk (CD) and mailed or made available for pickup. There will be no charge for copies provided on a CD.

Mission Statement

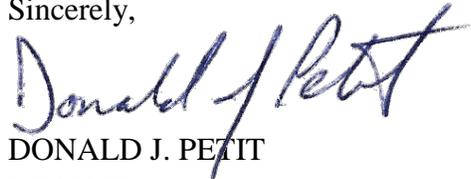
"to save lives, reduce injuries and economic loss, to administer Ohio's motor vehicle laws and to preserve the safety and well being of all citizens with the most cost-effective and service-oriented methods available."

Proposers may submit additional response information and comments on a prescribed form, which is available for download at the BMV website bmv.ohio.gov/dr-rfp.aspx. Be sure to follow all instructions carefully. The deadline for submitting the [Written Response and Comments](#) is 4:00 p.m. on Monday, March 26, 2018.

The final review and selection process will begin after March 26, 2018, and will follow the provisions contained in the RFP, all relevant statutes, and applicable administrative rules. Tentative contract awards are scheduled to be announced on or after Friday, April 13, 2018. Those announcements will be posted on the BMV website at bmv.ohio.gov/dr-rfp.aspx.

Thank you again for submitting your proposal for a deputy registrar agency. Your participation assures an open, competitive process and leads to an improved deputy registrar system for all of the citizens of Ohio.

Sincerely,



DONALD J. PETTIT
REGISTRAR

cc: John Born, Director, Ohio Department of Public Safety (ODPS)
Joseph Montgomery, Assistant Director, ODPS
Mark Gibson, Chief of Staff, ODPS
Anne M. Dean, Assistant Registrar, BMV
J. Curtis Mayhew, BMV Chief of Staff
John R. Guldin, BMV Compliance Officer
Tom Wilson, Field Operations Administrator
Kristen Castle, Director of Communications, ODPS
Winston Ford, Legal Services, ODPS