

MINUTES OF OHIO AUTOMATED TITLE PROCESSING (ATP) BOARD

January 14, 2020

VOTING MEMBERS

PRESENT:

Charles L. Norman, Registrar
Todd Bickle, Clerk of Court, Muskingum County
Bernie Quilter, Clerk of Court, Lucas County
Maureen Kelly, Clerk of Court, Lake County – OCCA
President's Designee
Kathleen Corrigan, Registrar's Designee (for Anne Dean)
Cynthia Bailey, Clerk of Court, Clinton County – OCCA
President

VOTING MEMBERS

ABSENT:

Anne Dean, Assistant Registrar

NON-VOTING MEMBERS

PRESENT:

Kathleen Madden, Office of Budget Management (OBM)

NON-VOTING MEMBERS

ABSENT:

Steve Russell, Assistant Administrator, Department of
Taxation
Representative, Ohio Department of Natural Resources
(ODNR), Division of Watercraft

ODPS/BMV

PERSONNEL:

Erin Wheeler, Interim AP2, BMV Title
Support
Pam Newman, Chief, ODPS-IT
Karen Casparro, Administrative Officer, ODPS – IT
David Albrecht, ATPS – IT Supervisor,
OPDS
Barbara Hamilton, Assistant CFO, ODPS Fiscal
Lynette Fry, OPDS Fiscal
Ashley Nelson, ODPS, Fiscal
Dan Deniro, ODPS, Fiscal
Tiffany Crawford, Publications
Coordinator, ODPS

ALSO IN

ATTENDANCE:

Joe Cannon, Ohio Auto Dealers Association
Tracy Zuver, Clerk of Courts, Fulton County

Sue Wehage, Deputy Clerk, Van Wert County
Pam Dillard, Chief Deputy, Lucas County
Andrea Dhondt, Asst, Chief Deputy, Lucas County
Dante Giancola,
Taylor Pair,
Michelle Hill,

MINUTES BY: Erin Wheeler, Title Support Section



Registrar Charles Norman called meeting of the Ohio Automated Title Processing (ATP) Board to order at 1:36 p.m. The meeting was located in Conference Room 1102 of the Shipley Building at 1970 West Broad Street, Columbus, Ohio.

Board members reviewed the minutes from the October board meeting. Kathy Corrigan requested an amendment to correct the date for today's meeting to reflect January 14, 2020, rather than January 21, 2020. Board member Maureen Kelly motioned to accept the amendment, and it was seconded by board member Todd Bickle and passed unanimously. Maureen Kelly motioned to approve the October meeting minutes with amendments; Todd Bickle seconded the motion, which passed unanimously.

OLD BUSINESS/ONGOING AGENDA ITEMS:

ATPS Team - Karen Casparro stated that her group continues to work through a backlog of items making changes to ATPS in regard to minor bugs found during their testing. Some bigger things are to come as requested from the OCCA. They are in a cycle of issuing releases to the counties monthly. January is an exception that a new release will not be issued. The ATPS-IT team is also working on developing, testing and making sure the developers know the business rules. They are able to release things more often as they have discovered a better way to get the releases out faster.

Title Manual Status Update - Tiffany Crawford stated that the title manual group meets monthly and they has several updates that are up for review right now they are working on getting the updates finalized and out as soon as possible. Their goal for updates is monthly unless they are able to get the update out sooner. Board member Maureen Kelly asked that someone from the Title Manual Committee attend an OCCA Title Sub-Committee meeting about changes to the front design of the title.

GENERAL BUSINESS:

Barbara Hamilton distributed reports containing financial information as of December 31, 2019.

Board member Bernie Quilter asked if there were any rate increases during the Dealertrack contract. Board member Maureen Kelly stated that she did not believe so. Barb Hamilton stated that she would check and advise as well as confirm the length of the contract.

OTHER BUSINESS:

Board member Maureen Kelly thanked Erin Wheeler for coordinating and changing the dates of today's meeting to coincide with the OCCA meeting. Ms. Kelly further stated that during today's OCCA title meeting they discussed acquiring and using NADA online rather than the NADA hard copy books. Kathy Corrigan advised that she would research and report with cost and accessibility.

Board member Bernie Quilter motioned to close the meeting. Todd Bickle seconded the motion, which passed unanimously. The meeting adjourned at 2:07 p.m.

UPCOMING MEETINGS: April 14, 2020, at 1:30 p.m. located in the Shipley Building Conference Room 1106.

MINUTES:
CHAIRPERSON _____
DISAPPROVED _____

 _____ APPROVED

This 25th day of August 2020.