MINUTES OF OHIO AUTOMATED TITLE PROCESSING (ATP) BOARD

October 15, 2019

VOTING MEMBERS PRESENT:  
Charles L. Norman, Registrar  
Todd Bickle, Clerk of Court, Muskingum County  
Bernie Quilter, Clerk of Court, Lucas County  
Maureen Kelly, Clerk of Court, Lake County – OCCA President’s Designee  
Kathleen Corrigan, Registrar’s Designee (for Anne Dean)

VOTING MEMBERS ABSENT:  
Anne Dean, Assistant Registrar

NON-VOTING MEMBERS PRESENT:  
Sharon Hanrahan, Office of Budget and Management (OBM)

NON-VOTING MEMBERS ABSENT:  
Steve Russell, Assistant Administrator, Department of Taxation  
Kemmeth Kirk, Ohio Department of Natural Resources (ODNR), Division of Watercraft

ODPS/BMV PERSONNEL:  
Karim Aba, Asst. Chief, BMV Title Support  
Demetria Crumiell-Hagens, AP2, BMV Title Support  
Pam Newman, Chief, ODPS-IT  
Karen Casparro, Administrative Officer, ODPS – IT  
David Albrecht, ATPS – IT Supervisor, OPDS  
Ron Wehner, Fiscal Manager, ODPS Fiscal  
Barbara Hamilton, Assistant CFO, ODPS Fiscal  
Lynette Fry, OPDS Fiscal  
Ashley Nelson, ODPS, Fiscal  
Dan DiNero, ODPS, Fiscal  
Tiffany Crawford, Publications Coordinator, ODPS

ALSO IN ATTENDANCE:  
Cindy Mollenkopf, Clerk of Courts, Van Wert County  
Joe Cannon, Ohio Auto Dealers Association  
Vanessa Bradfield, Chief Deputy, Montgomery County  
Tracy Zuver, Clerk of Courts, Fulton County  
Ann Dunbar, Clerk of Courts, Wyandot County  
Dan Fulkum, Manager of Government Affairs, DealerTrack  
Rosey Patti, Regional Sales Manager, Dealertrack  
Dana Foltz, Senior Product Manager, Dealertrack  
Jayme Janwexsky, Ohio Trainer, Dealertrack  
Sue Wheage, Deputy Clerk, Van Wert County  
Ronald Clifton, Deputy Clerk, Mahoning County  
Branden Meyer, Clerk of Courts, Fairfield County – OCCA President  
Jennifer Yates, Deputy Clerk, Licking County  
Cindy Bailey, Clerk of Courts, Clinton County  
Pam Dillard, Chief Deputy, Lucas County  
Andrea Dhondt, Asst, Chief Deputy, Lucas County

MINUTES BY:  
Demetria Crumiell-Hagens, AP2, BMV Title Support
Meeting of the Ohio Automated Title Processing (ATP) Board was called to order by Registrar Charles Norman at 1:31 p.m. The meeting was held in Conference Room 1106 of the Shipley Building at 1970 West Broad Street, Columbus, Ohio.

Board members reviewed the minutes from the July board meeting. There were no revisions requested. Bernie Quilter motioned to approve July’s meeting minutes, and Maureen Kelly seconded the motion.

OLD BUSINESS/ONGOING AGENDA ITEMS:

Karen Casparro reported that the October ATPS update release happened with no issues. November’s release has a lot of fixes and changes. November is a busy month for the ATPS-IT team. EScan is prepared to replace the Kofax scanning option for title offices. As of October 15, 2019, EScan was live in five county title offices and in the Title Support Section/BMV. Using the EScan software will save the ATPS Fund significant money. Beginning October 21, 2019, EScan will be rolled out to all of the county title offices and is expected to be complete by November 10, 2019. The EScan process will be accompanied by all new workstations. After the EScan installation, a project will begin to replace all ATPS workstations with Windows 10 workstations. Ms. Casparro further shared that a new company, Ownum, is interested in becoming a new service provider for ETA. As of October they are currently in the test environment. They have set an aggressive live date of December. The new provider will be a third party vendor for ETA only.

Tiffany Crawford stated that Karen Casparro’s group has helped automate the title manual release process. The automated release process reduces revision time by one week. The title manual group is working on updates for the next revision.

GENERAL BUSINESS:

Barbara Hamilton distributed reports containing financial information as of September 30, 2019. FY20 shows a total of $16,446,027 and how the total appropriation is used to date. As requested, the projection for payroll will be on the report at the January meeting to show the number of employees being paid.

Board member Maureen Kelly asked about the EScan expenses. David Albrecht indicated that there are no additional expenses because we use current staff. Karen Casparro further stated that Kofax licenses will go away, but that is not a huge impact.

Attendee, Joe Cannon, asked what the OTG expenses were compared to ETA. David Albrecht responded that it runs on existing hardware with existing staff, and maintenance is minimal.

OTHER BUSINESS:

Bernie Quilter motioned to close the meeting. Maureen Kelly seconded the motion. The meeting was adjourned at 1:53 p.m.

The next ATP Board meeting is scheduled for January 14, 2020, at 1:30 p.m. in the Shipley Building Conference Room 1102.

UPCOMING MEETINGS: January 14, 2020

MINUTES:  

APPROVED ✓ CHAIRPERSON

DISAPPROVED

This 23rd day of January 2020.